

# additional papers 2



## Executive Committee

Mon 23 Feb  
2015  
7.00 pm

Council Chamber  
Town Hall  
Redditch



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

# Access to Information - Your Rights

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The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council's Website:  
[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

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**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact  
Debbie Parker-Jones  
Democratic Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH  
Tel: 01527 548240  
e.mail: [d.parker-jones@bromsgroveandredditch.gov.uk](mailto:d.parker-jones@bromsgroveandredditch.gov.uk)**

# Welcome to today's meeting.

## Guidance for the Public

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### ***Agenda Papers***

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

### ***Chair***

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Democratic Services Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

### ***Running Order***

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

***Refreshments*** : tea, coffee and water are normally available at meetings - please serve yourself.

### ***Decisions***

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

### ***Members of the Public***

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Democratic Services Officer.

### ***Special Arrangements***

If you have any particular needs, please contact the Democratic Services Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

### ***Further Information***

If you require any further information, please contact the Democratic Services Officer (see foot of page opposite).

### ***Fire/ Emergency instructions***

**If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.**

**If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.**

**Do Not stop to collect personal belongings.**

**Do Not use lifts.**

**Do Not re-enter the building until told to do so.**

**The emergency Assembly Area is on Walter Stranz Square.**





# Executive

## Committee

Monday, 23rd February, 2015

7.00 pm

Council Chamber Town Hall

## Agenda

### Membership:

Cllrs: Bill Hartnett (Chair) Phil Mould  
Greg Chance (Vice-Chair) Mark Shurmer  
Juliet Brunner Yvonne Smith  
Brandon Clayton Debbie Taylor  
John Fisher

### 5. Medium Term Financial Plan 2015-16 - 2017-18

(Pages 1 - 10)

Jayne Pickering, Executive Director, Finance and Resources

To consider and recommend the revenue budget for 2015-16 and the Council tax.

Appendices are attached setting out the proposed Council tax. **Councillors, please bring these documents with you to the Executive and Council meetings.**

**All Wards**



# Executive Committee

## Part A

23rd February 2015

### SETTING THE COUNCIL TAX FOR 2015/16

#### 3. Background

Sections 31A to 36 of the Local Government Finance Act 1992 as amended by the Localism Act 2011 provide for the calculation of a billing authority's Council Tax in accordance with specified formulae.

#### 4. Key Issues

##### 4.1 Council Tax Requirement

The Borough Council's recommended Council Tax Requirement for its own purposes is £5.405 million.

##### 4.2 Feckenham Parish Council Precept

In calculating its Council Tax Requirement a billing authority has to take account of the amount of any precept issued to it for the year concerned by a local precepting authority. Feckenham Parish Council has notified the Borough Council that its precept for 2015/16 will be £8,300.

##### 4.3 Local Government Finance Bill and Business Rates Retention Scheme

From 2013/14 onwards, the Council retains 50% of the business rates they collect locally; 50% will be paid over to the government and will be returned to local authorities as Revenue Support Grant, after any reductions in the total amount are made to enable the government to achieve its public expenditure targets. A system of top-ups and tariffs has been established to allow locally retained business rates to be redistributed from high business rate yield authorities to low yield authorities. Local authorities will be able to retain a proportion of business rate growth or conversely will experience a fall in resources if the business rate base declines.

##### 4.4 Collection Fund Surplus

Under Sections 97(3) and 97(4) of the Local Government Finance Act 1988 any estimated surplus or deficit on the collection fund at the 31st March 2015 is to be taken into account by the billing authority in calculating its Council Tax for the year beginning the 1st of April 2015. It is estimated that there will be a £395,139 surplus at the 31st March 2015.

# Executive Committee

## Part A

23rd February 2015

### 4.5 Collection Fund Tax Base

With the introduction of the Council Tax Support Scheme, the base has been calculated and adjusted by the estimated amount of Council Tax Support discounts awardable.

The Council Tax support is estimated using data as at 30th November 2014. The Council will receive a grant for the financial year for an estimated 90% of Council Tax Support payable; this will be set and not varied with changes in the number of discounts awarded under the Council Tax Support.

The Executive meeting on the 20th of January 2015 set the Council Tax Base for 2015/16 at 24,846.71 Band D equivalent properties for the whole of the Borough. The calculation is reproduced later in this appendix.

### 4.6 Calculation of the Borough Council Element of the Council Tax for 2015/16

This is prescribed by formulae contained in Sections 31B and 34 of the Act. The results of applying the formulae to the above data are detailed later in this appendix.

The average Council Tax for Redditch (excluding local precepts) will be £217.21 as detailed in the Appendix subject to any further decisions taken by the Committee. When compared to the 2014/15 tax, there is a 1.9% increase.

The Council Tax Requirement has increased by 2.7%, whereas the external funding provided by the Government has decreased by 16.2% when compared to the actual Formula Grant for 2014/15.



# Executive Committee

# Part A

23rd February 2015

	Number of dwellings Band D equivalent	1% Non-collection	Tax base
Redditch Borough Council total	24,730.95	-247.31	<b>24,483.64</b>
Parish of Feckenham	366.73	-3.67	<b>363.06</b>
Rest of the Borough	25,097.68	-250.98	<b>24,846.71</b>

## Calculation of the Council Tax 2015/16

**Stage 1 - Calculation of tax for Band D assuming no parish area (Section 31(B)(1) Local Government Act 1992)**

Formula:  $\frac{R}{T}$

Where: R = Council Tax Requirement  
T = Council Tax base

$$\frac{\underline{\underline{\pounds 5,405,188}}}{24,846.71} = \pounds 217.5414 \text{ (Basic Amount of Tax)}$$

**Stage 2 - Calculation of tax for Band D for areas with no parish precept (Section 34(2) Local Government Act 1992)**

Formula:  $B - \frac{A}{T}$

Where: B = Basic Amount of Tax  
A = Parish Precepts  
T = Tax base

$$\pounds 217.5414 - \frac{\underline{\underline{\pounds 8,300}}}{24,846.71} = \pounds 217.2074$$

**Stage 3- Calculation of tax for Band D for areas with parish precept (Section 34(3) Local Government Act 1992)**

Formula:  $C + \frac{S}{TP}$

Where: C = Council Tax for areas without parish precept  
S = Parish Precept  
TP = Tax base for parish

$$\pounds 217.2074 + \frac{\underline{\underline{\pounds 8,300}}}{363.06} = \pounds 240.0686$$

# Executive Committee

## Part A

23rd February 2015

### Stage 4 - Calculation of tax for valuation bands (Section 36 Local Government Act 1992)

Formula:  $A \times \frac{N}{D}$

Where: A = Council Tax for Band D  
N = Valuation Band proportion  
D = Band D proportion

Band	Proportion	Redditch	Feckenham
A	6/9	£144.80	£160.05
B	7/9	£168.94	£186.72
C	8/9	£193.07	£213.39
D	1	£217.21	£240.07
E	11/9	£265.48	£293.42
F	13/9	£313.74	£346.77
G	15/9	£362.01	£400.11
H	18/9	£434.41	£480.14

**THE COLLECTION FUND****3. Background**

The Local Government Finance Act 1988 requires each billing authority to maintain a Collection Fund. Throughout the year payments and transfers relating to Council Tax and Non Domestic Rates are made into and out of the Collection Fund. The payments and transfers are those prescribed by the 1988 Act as amended by the 1992 Act and subsequent amendments) including income from Council Tax payers and Business Rate payers, Council Tax Benefits and payments to precepting authorities.

**4. Key issues****4.1 Precepts**

- a) Worcestershire County Council, the Police and Crime Commissioner for West Mercia and Hereford and Worcester Fire and Rescue Authority set their budgets for 2015/16 in February 2015.
- b) They are required to notify the Borough Council of their Council Tax requirements (Precepts). The precepts are calculated by apportioning their budget requirements between the district councils based on the number of Band D equivalent properties. These charges are included in the Council Tax bills issued during March.
- c) After taking account of Collection Fund balances Redditch taxpayers will pay £26.83million towards the County Council's budget requirement. The County Council's element of the Council Tax will be £1,079.77 for a Band D property, an increase of 1.94% on 2014/15.
- d) The Police and Crime Commissioner for West Mercia require £4.619 million from taxpayers in Redditch. The Police have set a Council Tax of £185.90 for a Band D property, an increase of 1.99% on 2014/15.
- e) The Hereford and Worcester Fire & Rescue Authority require £1.901 million from taxpayers in Redditch. The Fire & Rescue Authority have set a Council Tax of £76.50 for a Band D property, an increase of 1.92% on 2014/15.

<b>Summary of demands on Collection Fund 2015/16</b>	
<b>Precept/demand</b>	<b>£'000</b>
Worcestershire County Council	26,829
Redditch Borough Council	5,405
Police & Crime Commissioner for West Mercia	4,619
Hereford and Worcester Fire & Rescue Service	1,901
<b>Total demand on Collection Fund</b>	<b>38,754</b>

4.2 Collection Fund balance

a) The Council is required to calculate the estimated position on the Collection Fund at the 31st of March 2015. Any estimated surplus or deficit arising from Council Tax transactions must be apportioned between the County Council, Hereford and Worcester Fire and Rescue Authority, the Borough Council and the Police and Crime Commissioner for West Mercia.

b) It is estimated that the Collection Fund balance at 31st March 2015 will be a surplus of £395,139.

# Executive Committee

## Part C

23rd February 2015

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### RECOMMENDATIONS

the Committee is asked to RECOMMEND that

1) **it be noted that at its Executive Committee meeting on the 20th of January 2015 Council calculated the following amounts for the year 2015/16 in accordance with regulations made under Section 33 (5) of the Local Government Finance Act 1992:**

a) **24,846.71**

Being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as its Council Tax Base for the year (item T in the formula in Section 31B of the Local Government Finance Act 1992 as amended (the 'Act'));

b) **Feckenham Parish – 363.06**

being the amount calculated by the Council, in accordance with regulation 6 of the regulations, as the amount of its Council Tax Base for the year for dwellings in those parts of its area to which one or more special items relate (item TP in the formula in Section 34(3) of the Act);

2) **the following amounts be now calculated by the Council for the year 2015/16 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:**

a) **£88,806,436**

being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account the precept issued by Feckenham Parish Council.

**(2015/16 Gross General Fund Expenditure)**

b) **£83,401,248**

being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.

**(2015/16 Gross General Fund Income)**

**Executive  
Committee****Part C**23rd February 2015

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- c) **£5,405,188**  
being the amount by which the aggregate at 2(a) above exceeds the aggregate at 2(b) above, calculated by the Council in accordance with Section 31A (4) of the Act as its Council Tax requirement for the year (item R in the formula in Section 31B of the Act).

**(2015/16 Council Tax Requirement)**

- d) **£217.54**  
being the amount at 2 (c) above (item R) divided by the amount at 1 (a) above (item T), calculated by the Council, in accordance with Section 31B (1) of the Act, as the basic amount of Council Tax for the year (including parish precept).

**(The average amount Band D properties pay for Redditch Borough Council services)**

- e) **£8,300**  
being the aggregate amount of all special items (Parish precepts) referred to in Section 34 (1) of the Act;

**(Feckenham Parish Precept)**

- f) **£217.21**  
being the amount at 2(d) above less the result given by dividing the amount at 2(e) above by the amount at 1(a) (item T) above, calculated by the Council, in accordance with Section 34 (2) of the Act, as the basic amount of Council Tax for dwellings in those parts of the area to which no special item relates.

**(The amount Band D properties pay (except within the Parish of Feckenham) for Borough Council Services)**

- g) **£240.07**  
being the amount given by adding to the amount at 2(f) above, the amount of the special item relating to the Parish of Feckenham, divided by the amount in 1(b) above (item TP), calculated by the Council, in accordance with Section 34 (3) of the Act, as the basic amount of its Council Tax for the year for dwellings in the Parish of Feckenham;

**(The amount Band D properties pay within the Parish of Feckenham for Borough Council Services including the Parish Precept)**

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## Part C

23rd February 2015

h)

Valuation Band	Proportion of Band D tax paid	Part of Council's area	
		Parish of Feckenham £	All other parts of the Councils area £
<b>A</b>	6/9	<b>160.05</b>	<b>144.80</b>
<b>B</b>	7/9	<b>186.72</b>	<b>168.94</b>
<b>C</b>	8/9	<b>213.39</b>	<b>193.07</b>
<b>D</b>	1	<b>240.07</b>	<b>217.21</b>
<b>E</b>	11/9	<b>293.42</b>	<b>265.48</b>
<b>F</b>	13/9	<b>346.77</b>	<b>313.74</b>
<b>G</b>	15/9	<b>400.11</b>	<b>362.01</b>
<b>H</b>	18/9	<b>480.14</b>	<b>434.41</b>

being the amounts given by multiplying the amounts at 2(f) and 2(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band, divided by the number which in that proportion is applicable to dwellings listed in Valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwelling listed in different valuation bands;

- 3) **it be noted that, for the year 2015/16, Worcestershire County Council, West Mercia Police & Crime Commissioner and Hereford and Worcester Fire and Rescue Service have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:**

# Executive Committee

## Part C

23rd February 2015

Valuation Band	Proportion of Band D tax paid	Precepting Authority		
		Worcestershire County Council £	West Mercia Police & Crime Commissioner £	H & W Fire & Rescue Authority £
A	6/9	719.85	123.94	51.00
B	7/9	839.82	144.59	59.50
C	8/9	959.80	165.25	68.00
D	1	1,079.77	185.90	76.50
E	11/9	1,319.72	227.22	93.50
F	13/9	1,559.67	268.53	110.50
G	15/9	1,799.62	309.84	127.50
H	18/9	2,159.54	371.81	153.00

- 4) having calculated the aggregate in each case of the amounts at 2(h) and 3 above, the Council, in accordance with Section 30 (2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2015/16 for each of the categories of dwellings shown below:

Valuation Band	Proportion of Band D tax paid	Part of Council's area	
		Parish of Feckenham £	All other parts of the Council's area £
A	6/9	1,054.84	1,039.59
B	7/9	1,230.63	1,212.85
C	8/9	1,406.43	1,386.11
D	1	1,582.24	1,559.38
E	11/9	1,933.85	1,905.91
F	13/9	2,285.49	2,252.46
G	15/9	2,637.07	2,598.97
H	18/9	3,164.47	3,118.74

- 5) the level of General Fund balances to be utilised in 2015/16 be zero.
- 6) the Council's relevant basic amount of Council Tax for 2015/16 is not excessive in accordance with the principles determined for the year by the Secretary of State under Section 52ZB Local Government Act 1992.

As the billing authority, the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2015/16 is excessive and the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Act 1992.